

Tutoring

Additional Requirements

- **Financial:** The financial needs of a Tutoring Program will be determined by whether you are setting up an entirely new and separate program, or whether you are going to be supplying volunteers for an existing program at the school. It's possible to meet the financial needs of running a tutoring program without being a drain on the church.
 - Procurement from businesses
 - Procurement from service organizations
 - Procurement from church attendees
 - Grants
 - See "Partnerships" section below
- **Facilities:** Most schools will have counseling offices, computer labs or classrooms available for tutoring sessions. All tutoring should be conducted at the school itself.
 - Storage: You may need some storage space for materials, but not much. Most materials will most likely be kept in classrooms, but extra space may be needed.
 - A small cabinet or bookshelf would be ideal to use for materials. It would be good to coordinate with the school in terms of location.
 - Counseling offices, classrooms or computer labs would be good potential places for small storage needs.
 - This may be something where the materials are spread out depending on which classrooms are using the Tutoring Program.
 - Appropriate tutoring spaces: Where will tutors be able to focus the most with students? Studying in a quiet space like a classroom or library where students can maintain focus is important. All tutoring should be done on school grounds to avoid liability issues regarding student transportation, etc.
- **Transportation:** Depending on how far away the school is, it could be helpful to consider how many volunteers will be able to commit to coming to the school on a regular basis. Creating car-pooling options for your congregation could increase the likelihood of volunteers.
- **Partnerships:** Many organizations have a heart to help tutor students and keep them committed to going to school and graduating. Who can you partner with?
 - Local after-school programs
 - Clubs (Rotary, Elks, etc.)
 - Other churches
 - Other local tutoring programs
 - PTA